



## **SCHOOL PROGRAMS EDUCATOR (PER DIEM)**

The School Programs Educator is a per diem position requiring a commitment on average of 3-10 hours per week. Hours will vary weekly. An ideal candidate will be self-sufficient and passionate about art, Japanese culture, and informal education. Educators are expected to lead K-12 schools groups on 1-hour experiences focusing on rotating exhibitions and engage students through storytelling, inquiry, and hands-on activities. Rotating exhibitions run from October to January, and March to June.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Create age appropriate lesson plans for rotating exhibitions for K-12 groups;
- Research new content as needed in relation to rotating exhibitions;
- Utilize VTS and inquiry techniques to successfully engage students from diverse backgrounds on gallery tours;
- Lead groups safely through a gallery space;
- Greet and acclimating groups to a museum space;
- Prepare art materials, pictures and photographs, and any other materials needed for tour enrichment;
- Participate in paid, scheduled trainings regarding pedagogy and exhibition content;
- Assess performance and integrate feedback as needed.

### **QUALIFICATIONS:**

- Minimum 3-year teaching experience in K-12 education in the United States in a formal classroom setting and/or informal learning environment;
- Knowledge of Japanese culture and art;
- Excellent oral and written communications skills in English;
- Fluency in Japanese a plus;
- Flexible and adaptable to unexpected circumstances;
- Experience teaching students with disabilities a plus;
- Available 2-3 weekday mornings/early afternoons a week.

**To Apply:** Email your resume and cover letter to the Director of Human Resources at [jobs@japansociety.org](mailto:jobs@japansociety.org).

Founded in 1907, **Japan Society** in New York City presents sophisticated, topical and accessible experiences of Japanese art and culture, and facilitates the exchange of ideas, knowledge and innovation between the U.S. and Japan. More than 200 events annually encompass world-class exhibitions, dynamic classical and cutting-edge contemporary performing arts, film premieres and retrospectives, workshops and demonstrations, tastings, family activities, language classes, and a range of high-profile talks and expert panels that present open, critical dialogue on issues of vital importance to the U.S., Japan and East Asia. *For more information, visit our website <http://www.japansociety.org>.*

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